



6D CERTIFICATE REQUEST FORM  
 HODAN PROPERTY MANAGEMENT  
 105 WASHINGTON STREET SOMERVILLE MA, 02143

GENERAL INFORMATION	
TODAY'S DATE:	CLOSING DATE:

REQUESTOR INFORMATION	
PERSON REQUESTING:	
TELEPHONE NUMBER:	FAX/E-MAIL:
PLEASE MAIL 6D TO:	
WILL PICK UP 6D ON:	TIME OF PICK UP:

UNIT OWNER OR SELLER INFORMATION	
NAME(S) OF UNIT OWNER(S):	
CONDOMINIUM NAME:	UNIT:
STREET ADDRESS:	
CITY/TOWN, STATE, & ZIP CODE:	

BUYER INFORMATION (IF APPLICABLE)	
NAME (S) OF BUYER (S):	
TELEPHONE NUMBER:	CONTACT INFO (EMAIL & PHONE NUMBER):
<b>**BUYER'S CONTACT INFORMATION IS REQUIRED ABOVE FOR 6D CERTIFICATE TO BE RELEASED</b>	

PLEASE PROVIDE THE SELECTED {SALE OR RE-FINANCE TRANSFER} ITEM FOR FEE LISTED					
SALE TRANSFER	\$150.00	<input type="checkbox"/>	RE-FINANCE TRANSFER	\$150.00	<input type="checkbox"/>
EXPEDITED SALE	\$250.00	<input type="checkbox"/>	EXPEDITED RE-FINANCE	\$250.00	<input type="checkbox"/>
*Please Check Off What You Require:					
<b>**NOTE ACCOUNT NEEDS TO BE FULLY PAID BEFORE 6D CERTIFICATE CAN BE DISTRIBUTED</b>					

\*TURNAROUND TIME FOR 6D CERTIFICATE ARE 5-7 BUSINESS DAYS FROM RETURN OF COMPLETED FORM AND PAYMENT IS MADE ( NO EXCEPTIONS UNLESS EXPEDITED)

PAYMENT OPTION (PLEASE CHECK OFF PAYMENT METHOD)			
MONEY ORDER	<input type="checkbox"/>	CREDIT CARD	<input type="checkbox"/> **CALL US FOR CREDIT CARD INFO **\$10 processing fee with cc payment
CHECK	<input type="checkbox"/>	CASH	<input type="checkbox"/>
*ALL CHECKS OR MONEY ORDER NEED TO BE PAYABLE TO HODAN PROPERTY MANAGEMENT			
*ANY CREDIT CARD PAYMENT NEEDS TO BE MADE WITH EITHER A MASTER CARD OR VISA			
<b>ENCLOSED YOU WILL FIND A CHECK IN THE AMOUNT OF \$_____ FOR SELECTED ITEM SPECIFIED ABOVE</b>			